

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD OF
MANAGERS MEETING HELD APRIL 4, 2024**

ORDER: Chairman Diesen called the meeting to order at 8:00 a.m. and led the Pledge of Allegiance.

MANAGERS PRESENT: Laverne Voll, Jason Braaten, James Johnson, Carter Diesen, and Cody Schmalz

STAFF PRESENT: Administrator Halstensgard, Technician Broten, and Assistant Wensloff

OTHERS PRESENT: Rob Sip, RRWMB; Levi Novacek, County Commissioner; and landowner Kasey Solberg

CONSULTING STAFF PRESENT: Randy Knott and Torin McCormack, HDR Engineering; Erik Jones, HEI Engineering; and Michelle Moren, Attorney

AGENDA: A **motion** was made by Manager Voll to approve the agenda with the addition of WD 115 under Old Business, seconded by Manager Braaten. The motion was carried unanimously.

CONSENT AGENDA: Administrator Halstensgard added North Pine Services and Moren Law Office bills to the Treasurer's Report. A **motion** to approve the Consent Agenda was made by Manager Johnson and seconded by Manager Schmalz. The motion was carried unanimously. Adoption of the Consent Agenda included approving the February 29, 2024, regular meeting minutes with edits, the March 11, 2024 special board meeting minutes with edits, and manager and employee expense vouchers as read by Manager Braaten. There were no permits to approve for the month of March.

DELEGATE: Rob Sip with RRWMB gave a thorough update on the Legislative Session and different projects that are in progress with the Red River Watershed Management Board.

NEW BUSINESS: There was no New Business to report.

PROJECT UPDATE:

CD 8 Update: Administrator Halstensgard gave an update on the CD 8 outlet landowner meeting. There was discussion on completing two phases of work; snagging and debris removal, and culvert removal (create Texas crossing) and the riprap at Hwy 89. The MN HSEM representative will need to sign off on using the FEMA funds for this work before we move forward. We will also need to get agreements to access with each landowner. Manager Braaten made a **motion** to put together quote packages for the two phases. The motion was seconded by Manager Johnson. Motion carried.

Juneberry: The board reviewed the Project Team meeting notes and Administrator Halstensgard gave an update on the modeling results and the next steps.

SD 69 & River Restoration: Administrator Halstensgard led discussion on the subcommittee meeting, the application process, and scheduling another meeting. The board discussed landowner concerns and opposition to work in this area, including the River Restoration. Engineer Jones discussed the benefits to the proposed project and stated this project could stand alone, separate from the River Restoration project. The timeline for grant fund availability would be late 2025 if awarded. Administrator Halstensgard stated that the River Restoration PT will be working to address the main concerns including drainage maintenance, filling the dredged channel, and cost. Kasey Solberg stated he didn't think there was much opposition to what's being proposed in the SD 69 system. A **motion** was made by Manager Braaten, seconded by Manager Schmalz to move forward with the application to LSOHC for the SD 69 project. Motion carried.

Whitney Lake: Administrator Halstensgard discussed the BWSR storage grant, however the landowner in Site C is not willing to meet at this time so no grant application will be completed at this time.

River Restoration: Engineer Jones provided clarification to several questions from the Board. The Project Team will create a Frequently Asked Questions (FAQ) sheet for the River Restoration Project to help address landowner questions and concerns. The next Project Team meeting is April 18th, 2024.

OLD BUSINESS: The Board discussed addressing the final construction issues on WD #115, including side-water inlets. The Board's direction was for the contractor to complete the work to address the landowner's issues. Manager Voll and Manager Johnson will talk to Lees about Lees potentially paying for their request for a culvert extension.

Manager Voll left the meeting at 9:35 a.m.

REPORTS:

RRWMB: Manager Braaten noted that he went to the Minnesota Watershed's Legislative Open House in the St. Paul and it was well attended. He also spoke about the RRWMB - FDRWG March Conference.

Technician: Technician Broten gave a short update on the following items:

- Spruce Valley 35 mitigation site.
- Landowner Eddie Castle raised some questions and had concerns about public access to his land bordering the RRWD purchased for the inlet structure. Attorney Moren stated that he does retain the strip of land as recorded, however the online maps will not likely to be changed.
- R&Q Trucking, Inc. was hired to remove a brush pile on SD51.
- Technician Broten mentioned Mike Dahl trapping beavers on the Norland Impoundment. Also, Mark Beito contacted us about trapping beavers in Palmville.

Administrator: Administrator Halstensgard discussed the following issues:

- Hay Creek Subwatershed - A **motion** was made by Manager Johnson to establish a project team for the Hay Creek Subwatershed. It was seconded by Manager Braaten. Motion carried.
- There is a need for window replacement in the RRWD building. A **motion** was made by Manager Braaten to get new windows installed. It was seconded by Manager Johnson. The motion carried.
- Marco, our IT provider, needs to install a new firewall and new routers. There was a **motion** made by Manager Johnson, seconded by Manager Schmalz, to authorize the quote. Motion carried.
- River Trail acquisition – George Coloumbe is working on the survey for the Deiter Town Hall site in Ross.
- The RRWD property taxes are due. A question was raised about paying them in full or a half year amount. A **motion** was made by Manager Braaten and seconded by Manager Schmalz to pay the property taxes in full. The motion carried.

CLOSED MEETING: A **motion** to adopt the resolution to close the public meeting for the purpose of discussing land acquisition was made by Manager Braaten, seconded by Manager Johnson. Motion carried. A **motion** was made by Manager Braaten, seconded by Manager Johnson, to close the closed meeting and reopen the meeting. Motion carried.

A **motion** was made by Manager Johnson, seconded by Manager Schmalz, to offer Kasey Solberg \$2,500 / acre with the option to lease the ag land for \$60 / acre for three years. Motion carried.

OTHER BUSINESS:

The next meeting will be May 2nd at 8:00 a.m. After a **motion** by Manager Johnson and seconded by Manager Schmalz, the meeting was adjourned at 10:33 a.m.

Respectfully submitted,



Laverne Voll, Secretary



Tracy Halstensgard, Administrator

April 2024 Bills & Receipts

Checkbook Balance as of March 26, 2024	\$595,688.13
Receipts:	
Citizens State Bank -- interest 3-18-24	\$ 141.78
RRW JPB -- SD 51 Cutoff 1 SWIs	\$ 117,929.41
Marshall County -- share of taxes	\$ 94.68
State of Minnesota -- Malung dam engineering reimbursement	\$ 6,535.00
IRS -- withholding refund	\$ 3,833.52
Total:	\$ 128,534.39
Bills:	
Tracy Halstensgard -- Salary, Ins stipend & cell reimbursement	\$ 5,796.24
Blaine Broten -- Salary, Ins stipend & cell reimbursement	\$ 3,087.91
Tawni Wensloff -- wages	\$ 2,080.93
Jason Braaten - Per diem & mileage	\$ 636.15
Blaine Broten -- Mileage	\$ 60.30
Carter Diesen -- per diem & mileage	\$ 410.63
Tracy Halstensgard -- mileage	\$ 274.70
James Johnson -- per diem & mileage	\$ 926.92
Cody Schmalz -- per diem & mileage	\$ 520.51
LaVerne Voll -- per diem & mileage	\$ 846.73
Internal Revenue Service -- withholding	\$ 3,880.12
MN Revenue -- withholding	\$ 633.00
PERA - contributions	\$ 1,995.43
Elan Financial Services -- credit card	\$ 1,372.62
City Of Roseau -- utilities	\$ 191.17
Marco -- service	\$ 43.75
Patrick Moren Law Office -- Legal Fees	\$ 3,600.00
Roseau Times Region -- Meeting Notice	\$ 75.60
Roseau Electric Co-op -- Int/phone --	\$ 126.74
Northern Resources Cooperative -- gas for vehicle	\$ 152.26
SuperOne -- meeting expense & supplies	\$ 71.35
Verizon Wireless -- Trimble	\$ 40.01
Minnesota Energy Resources -- natural gas bill	\$ 99.33
Sjoberg Cable TV -- email service	\$ 6.00
WSB -- Lost River phase III	\$ 184.00
Red River Watershed Management Board -- stream gage cost-share	\$ 11,859.00
Multi Office Products, Inc -- supplies	\$ 458.24
Houston Engineering -- Inv. 70097 & 90122	\$ 10,655.89
Dot.Comm Connection -- website maintenance	\$ 376.50
Mike Dahl -- beaver trapping in Norland	\$ 525.00
ESRI -- ArcGIS annual fees	\$ 2,255.80
LSSP Corporation -- PinPoint annual renewal	\$ 1,881.00
North Pine Services -- Feb snow removal	\$ 714.00
Roseau Lake of the Woods Title & Abstract Co. -- abstracting	\$ 250.00
HDR -- Inv #1200601142 & 1200601143	\$ 5,720.59
HDR -- Inv #1200601160 & 1200601161	\$ 16,596.25
HDR -- Inv #1200601144, 1200601146 & 1200601151	\$ 31,857.68
R & Q Trucking -- debris removal	\$ 762.50
MN Association of Drainage Inspectors - 2024 dues	\$ 50.00

Roseau County - taxes	\$	8,366.69
Roseau - LOW Title & Abstract - Solberg purchase	\$	36,175.15
Roseau - LOW Title & Abstract - Magnusson purchase	\$	51,598.90
Roseau - LOW Title & Abstract - abstracting, Roseau Lake project	\$	621.00
	Total:	\$207,836.59

RESOLUTION CLOSING BOARD MEETING

WHEREAS, the Minnesota Open Meeting Law, Minn. Stat. § 13D.05, subd. 3(c) (3) states that:

“A public body may close a meeting:

To develop or consider offers or counteroffers for the purchase or sale of real or personal property.

Before holding a closed meeting under this paragraph, the public body must identify on the record the particular real or personal property that is the subject of the closed meeting. The proceedings of a meeting closed under this paragraph must be tape recorded at the expense of the public body. The recording must be preserved for eight years after the date of the meeting and made available to the public after all real or personal property discussed at the meeting has been purchased or sold or the governing body has abandoned the purchase or sale. The real or personal property that is the subject of the closed meeting must be specifically identified on the tape. A list of members and all other persons present at the closed meeting must be made available to the public after the closed meeting. If an action is brought claiming that public business other than discussions allowed under this paragraph was transacted at a closed meeting held under this paragraph during the time when the tape is not available to the public, Section 13D.03, subdivision 3, applies.

An agreement reached that is based on an offer considered at a closed meeting is contingent on approval of the public body at an open meeting. The actual purchase or sale must be approved at an open meeting after the notice period required by statute or the governing body’s internal procedures, and the purchase price or sale price is public data.”

WHEREAS, the Roseau River Watershed District will be developing or considering offers or counteroffers for the purchase of a portion of the following described real property: NW1/4, NW ¼ SW1/4, E1/2 SW ¼, W1/2 SE ¼ SECTION 21 TOWNSHIP 162 RANGE 42 and; NE ¼, SECTION 20 TOWNSHIP 162 RANGE 42

On April 4, 2024 during a regular board meeting commencing at 8:00 a.m., at the Roseau River Watershed District Board office located at 714 6th Street SW, Roseau, Minnesota, 56751; and


BE IT RESOLVED by the Roseau River Watershed District Board as follows:

1. The Roseau River Watershed District Board hereby closes this meeting pursuant to Minn. Stat. § 13D.05, subd. 3(c)(3) to develop or consider offers or counteroffers for purchase of the above described real property;
2. That any agreement reached based upon an offer considered at this meeting shall be contingent upon approval of the Roseau River Watershed District Board at an open meeting and the actual purchase or sale must be approved at an open meeting after the notice period required by statute or the Roseau River Watershed District Board’s internal procedures and the purchase price or sale price as public data.

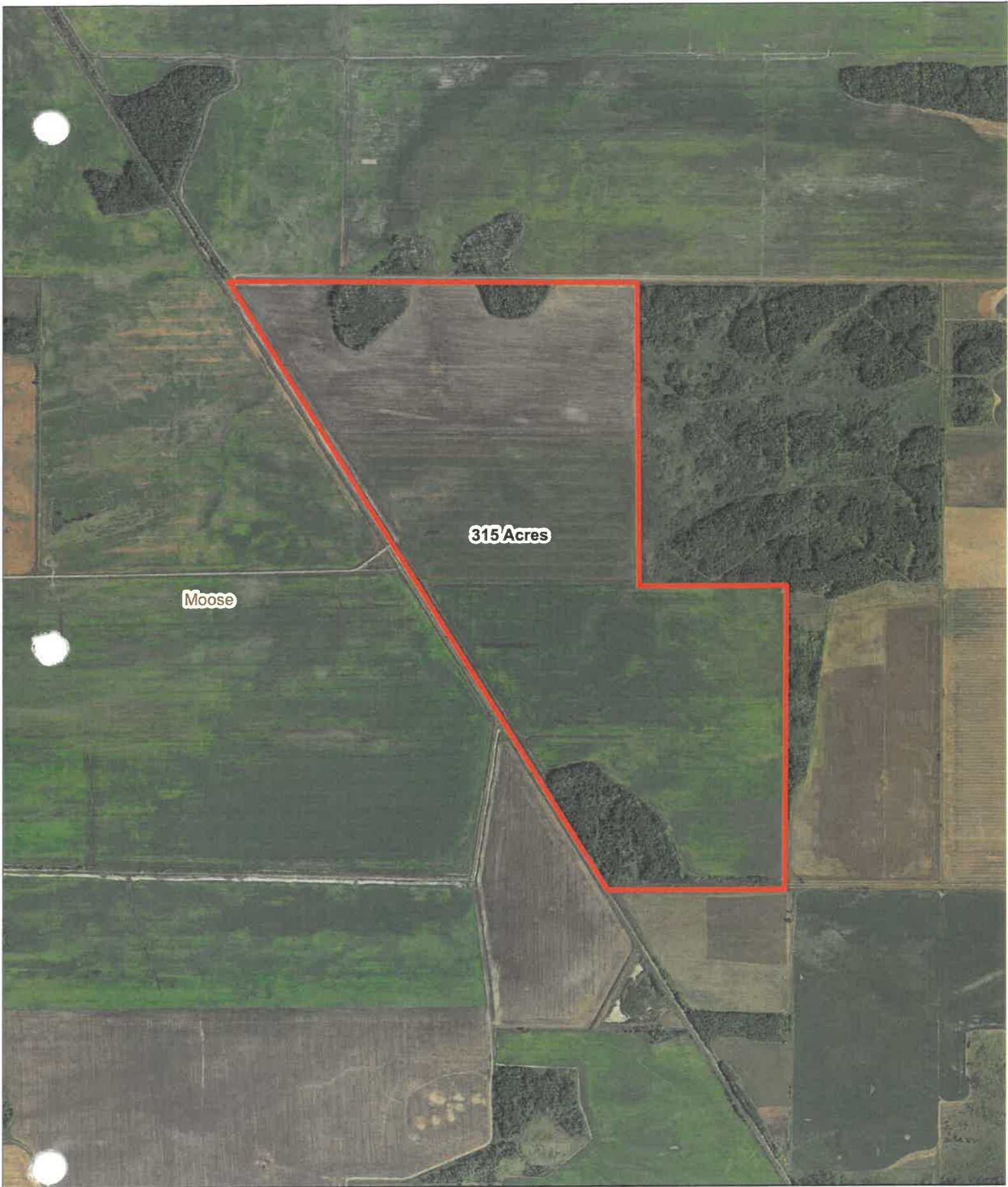
Dated this 4th day of April, 2024.



Chairman



Secretary



KASEY SOLBERG



1,100 550 0 1,100 Feet





REGULAR BOARD MEETING
April 4th, 2024 -- 8:00 a.m.
RRWD Office: 714 6th Street SW, Roseau, MN 56751

NAME	EMAIL	PHONE
Kary Solberg	RUB SIP	RRWMB
		207-741-0417